

 कर्मचारी राज्य बीमा निगम ESIC	कर्मचारी राज्य बीमा निगम (श्रम एवं रोजगार मंत्रालय, भारत सरकार) Employees' State Insurance Corporation (Ministry of Labour & Employment, Govt. of India)	 सत्यमेव जयते	मुख्यालय / HEADQUARTERS पंचदीप भवन, सीआईजी मार्ग, नई दिल्ली-02 Panchdeep Bhawan, CIG Marg, New Delhi 110002. Phone: 011-23215489 email med7-hq@esic.gov.in Website: www.esic.gov.in
---	---	---	---

No. U-16012/203/2026-MED-VII
2026

Dated: 25-06-

C I R C U L A R

Subject: Duties and Responsibilities of Nursing Cadre Officials in ESIC Hospitals/ Medical Institutions - reg.

Attention is invited to the importance of prioritizing patient care in all clinical and related activities by all Nursing Cadre Officials of ESI Institutions who play a vital role in ensuring safe, timely, and compassionate care to ESI beneficiaries which remains the highest priority of ESI Corporation.

All Nursing Cadre Officials are hereby advised to:

- Give foremost priority to direct patient care and clinical duties at all times;
- Ensure timely response to patient needs, calls, and clinical requirements;
- Minimize delays in routine care, medication administration, and documentation;
- Maintain continuous monitoring of patient conditions;
- Coordinate effectively with doctors and other healthcare team members for optimal patient outcomes;
- Avoid unnecessary delays caused by administrative or non-clinical tasks during duty hours;
- Discharge duties relating to patient care as assigned by the Controlling Authority/Superior Officers to manage better medical care in institutions.

It is expected that all nursing personnel shall demonstrate professionalism, empathy, and accountability while delivering patient care. Patient safety and well-being must remain priority to all actions and decisions.

Direct nursing care of patients, particularly in critical emergency, pre-operative and other specialised clinical areas are an integral part of the duties of the nursing personnel. Needless to mention that non-compliance or refusal to provide patient care by any Nursing Cadre Official will be viewed seriously and shall attract strict disciplinary action under extant rules.

This issues with the approval of the Competent Authority.

Dy Director (Med.Admn.)

To: All Regional Directors, Dean/MS ESIC Medical
Colleges/Hospitals/ZMCs/ZICs.