



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
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File No.-Estt/Legal/2862/2015

07-07-2026

MEMORANDUM

Subject: Circulation and implementation of the approved Policy for Strengthening of the National Litigation Committee (NLC) to reduce Administrative Litigation.

The undersigned is directed to state that the Director General, ESIC has approved the **Policy for Strengthening of the National Litigation Committee (NLC)** to reduce Administrative Litigation.

1. Accordingly, the approved Policy is hereby circulated for implementation by all concerned with immediate effect. A copy of the Policy is enclosed herewith.
2. The Policy has been formulated with the objective of reducing avoidable administrative litigation, ensuring timely and informed decision-making in administrative and service matters and strengthening institutional accountability.
3. All concerned officers shall strictly adhere to the provisions of the enclosed Policy while processing litigation-related matters and ensure its effective implementation in letter and spirit.
4. All Head of the Offices shall issue suitable instructions to the ESIC Counsels Central Administrative Tribunal (CAT) engaged by their respective offices that, in administrative/service matters, no litigation shall ordinarily be initiated before the CAT or any other Court without first placing the matter before the NLC.
5. All concerned offices shall ensure strict compliance with the provisions of the enclosed Policy. Any deviation from the provisions of the Policy shall be recorded with

reasons and brought to the notice of the competent authority.

6. Standard Format for Reference of Cases to the NLC along-with Annexure-I & II is enclosed herewith.

Encl.: As above.

Digitally signed by
Vijay Kumar
Date: 07-07-2026
16:56:27

(Vijay Kumar)
Deputy Director (Legal)

Copy to:

1. All Divisions at Headquarters.
2. All Regional Directors.
3. All Sub-Regional Offices.
4. All Medical Institutions.
5. ICT Division.
6. WCM for uploading on ESIC Website
7. Guard File.